

QUENINGTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF QUENINGTON PARISH COUNCIL HELD AT QUENINGTON VILLAGE HALL on Thursday 10th May 2018

Present: Cllr Michael Scott (Chairman), Cllr Maurice Denton, Cllr John Dooley, Cllr Don Downes, Cllr Janet Sallis, Cllr Serena Robinson

In attendance: Penny Ibbotson (Clerk)

- 1. Apologies for absence:** Apologies from Cllr Michael Sayer were accepted.
- 2. Election of Officers:**

Chairman: Mike Scott was nominated by Don Downes and seconded by Jan Sallis. All were in favour.
Vice Chairman: Don Downes was nominated by Mike Scott and seconded by Jan Sallis. All were in favour.
Finance Officer: Jan Sallis was nominated by Mike Scott and seconded by Don Downes. All were in favour.
- 3. Register of Interest forms:** Councillors were reminded to amend their Register of Interest forms if there had been any relevant changes. With GDPR in mind, it was questioned whether there was still a requirement to have the Register of Interests published on the Council website. The Clerk will find out and report back.
- 4. Minutes:** The minutes of the AGM held on 11th May 2017 were signed by the chairman as a true and accurate record of the proceedings.
- 5. To review and confirm Council Policy Documents:** NALC has sent through amendments to the Standing Orders, concern was raised about the new wording allowing permission to film at meetings as this was thought to impinge on Data Protection rights – the Clerk will seek clarification on this new wording. Item 20 states the information that must be published according to gross income and expenditure, however there is not currently legislation for income/expenditure between £25,001 and £199,999 which is what QPC falls into. It was agreed to defer approval of the revised Standing Orders until the next meeting.

The other policy documents were approved without amendment: Financial Regulations, Financial Standing Orders, Financial Risk Assessment, Code of Conduct and Model Publication Scheme.

- 6. To review Asset List:** The new Speed Indicator Device has been added and the list approved. It was agreed to review the list again when the cemetery extension wall had been built and also check on value of all the assets.

7. To review and agree Insurance Cover: It was agreed to arrange another 3 year agreement with Zurich at a reduced annual fee of £778.02 (compared to £802.01 for single year agreement).

8. Dates of Meetings: The following dates were agreed, all starting at 8pm:

Thursday 12th July 2018
Thursday 13th September 2018
Thursday 8th November 2018
Thursday 10th January 2019
Thursday 14th March 2019
Thursday 9th May 2019(AGM)

The Annual Parish Meeting will be on Thursday 25th April 2019.

There being no further business, the meeting closed at 7.55pm

_____Chairman

_____Date