

**QUENINGTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**9<sup>TH</sup> NOVEMBER 2017 AT QUENINGTON VILLAGE HALL**

**Present:** Cllr Michael Scott (Chairman), Cllr Don Downes, Cllr Janet Sallis, Cllr Michael Sayer, Cllr Serena Robinson, Cllr Maurice Denton, Cllr John Dooley, County/District Cllr Theodoulou

**In attendance:** Penny Ibbotson (Clerk), three members of public

- 1. Apologies for absence:** Kevin Dower sent his apologies.
- 2. Talk by Kevin Dower re Community Connectors Scheme:** This item will be deferred to another meeting.
- 3. Open discussion:** No items were raised.
- 4. Declaration of Interest on Items on the agenda:** None declared.
- 5. Minutes:** It was resolved to sign the minutes of the Parish Council meeting held on 14<sup>th</sup> September as a true and accurate record of the proceedings. The minutes were duly signed by the Chairman.
- 6. To receive report from County & District Cllr Theodoulou:** Item deferred to later in the meeting.

**7. Planning:**

**7.1 To consider the following applications:**

**17/03909/FUL Proposed garage and garden machinery store at The Little House, Victoria Road, Quenington**

The applicant & architect gave a review of the proposals and advised that the drive to the proposed garage is owned by The Little House with Meadowlands and Southfields having right of access.

Various concerns were raised:

- Access to the turning area is stated in the deeds of Meadowlands & Southfields and the proposed building extends out of existing fence line marking this turning area.
- No measurements are given on the planning drawings, making it difficult to get accurate measurements and the location of the proposed building is slightly different on the two plans.
- It would have been helpful to have the surrounding buildings shown on the elevation to have a better understanding of the scale.
- The choice of a stone roof has resulted in a steeper pitch and increased height. Slate has been used on surrounding properties.
- The applicant mentioned a second floor in the building – this isn't shown on the plans.
- There have been four objections submitted by local residents.

It was agreed to OBJECT to this application due to the size and height of the proposed building in this location and its impact on neighbouring properties. The footprint extends over the current boundary fence and therefore encroaches on the neighbours turning rights on this land.

Cllr Theodoulou will talk to the Case Officer and recommend a site visit and that the application is considered by the Planning committee. Cllr Theodoulou may not be able to speak at the committee meeting due to the proximity to his own house.

**17/04011/FUL Replace stable block with garden room, store and home office at The Garden House, Church Road, Quenington**  
NO OBJECTIONS

**Appeal on 16/04581/FUL Installation of telecommunications base station, 24m high lattice tower, 6 antennas, 2 dishes, concrete base, cabinets, mesh fence and access gate at land parcel known as The Grandage, Quenington**

This is an appeal on the first application, which although more visually intrusive, received less objections than the second application for the monopole – probably due to less public awareness of the application.

It was agreed that all residents who objected to the second application and not the first be advised about the appeal, to allow them an opportunity to comment.

Representations need to be received by 15<sup>th</sup> November.

QPC will feedback that the second monopole application covered concerns raised by the first application, so there should not be a reason for this appeal.

**17/0453/TCONR Reduce height of willow stem by 5m at the Old Rectory, Church Road, Quenington**  
NO OBJECTIONS

**7.2 To discuss request for mobile fish & chip van to park in xylem layby on Springfield Road once a fortnight from 6-8pm:**

Local residents had been contacted regarding this application and no concerns had been raised. QPC has NO OBJECTIONS providing the applicant follows the formal CDC licence procedure for this new location.

**7.3 To receive November 2017 Planning Report:** The contents were noted.

**To receive report from County & District Cllr Theodoulou:**

**Cotswold District Council:** The Chesterton housing application in Cirencester will be decided at the December CDC meeting, this will be voted on by the whole Council and not just the Planning committee.

The CDC Community Fund has been topped up by £200,000 and is specifically for capital investment. The new cemetery wall was suggested as a possible project and Cllr Theodoulou will ask if this fits the criteria.

**Gloucestershire County Council:** It is proving expensive to put right the poor Ofsted review of Children's Services. There is a shortage of 23 social workers so existing staff are very overloaded, there is particularly a shortage of experienced staff.

This year's budget will balance but there is likely to be a deficit next year from increased costs on adult and child care.

**Questions:** Have there been any discussions about the Cirencester to Kemble rail link? RT reported that this has not been raised at CDC.

What is the current state of parking proposals in Cirencester? RT replied that a multistorey car park at Waterloo is being investigated.

How should parking on pavements be dealt with? RT replied that this was a police matter and they should be contacted for advice.

**8. Clerks Report:**

- Mike Sayer and I met with AJ Arborists on 1<sup>st</sup> November to ask for a quote to assess the trees in the cemetery extension and the large conifers in the existing cemetery. *A quote of £180 + VAT has been received and it was agreed by all to go ahead with this work.*

- I am meeting County Highways on 16<sup>th</sup> November to talk about a kerb for the road edge along the bottom of the green and also receive feedback on the dropped kerb at Coneygar Road. *The loose kerbstones by Gospel Corner are also to be raised.*
- The second fixing bracket and battery for the Smily SID has been delivered meaning the device can now also be used at Honeycombe Leaze. The spare old style bracket has been fixed to the Coneygar Road post so that the SID can be used in both directions.
- The damaged manhole in the green has been repaired but is the same as the previous construction, despite asking for a sturdier surround.
- A poppy wreath and three crosses have been placed in the cemetery.
- The three post boxes in the village have been repainted and look much smarter.
- I am attending training on 30<sup>th</sup> November regarding Data Protection.
- There have been no responses to the request for help with the Parish Plan – this will be added to the agenda for the next meeting.
- Bromford Housing will be removing the ivy by 1 Greenview and repairing the leaning wall nearby.

## 9. Finance:

**9.1 To review and accept the November 2017 accounts:** The accounts were approved.

**9.2 Internal Finance Review:** Jan as Finance Officer met with the Clerk recently to review financial procedures and a report was circulated. An appraisal was also carried out and a separate report circulated; as a result of the appraisal, it was agreed to increase the Clerk's salary by 4%. Appraisals will be carried out annually.

**10. To review annual playground safety inspection report:** The Annual Safety inspection Report dated September 2017 has been received. There are a few low risk matters to be dealt with but the report has highlighted the need to replace most of the grass matting as they have become compacted and have reduced absorption capabilities. It was suggested that this could be a project for the CDC Community Funding.

The roundabout still needs to be lifted back and needs to be done asap.

It was agreed that next year further quotes are to be sought for the inspection to ensure QPC is getting value for money.

**11. To discuss issues with parking on pavements:** This has been discussed earlier and the police will be contacted for advice. A large bag of sand on the pavement at Mawley Road was reported, the owner will be asked to move this.

**12. To arrange review of risk assessments including memorial stability:** Maurice and Mike Sayer will carry out the required risk assessments and report back.

The Clerk will check what requirements are needed to register the cemetery extension and Mike Scott will contact the local farmer regarding access to build the wall in the summer.

**13. To consider guidelines for buses visiting Fresh Air:** The main issue is not to have buses reversing up and down Church Road, as a minimum, buses should turn in the Victoria Road junction – with guidance to avoid risk to pedestrians. It was agreed that the preferred option would be for buses and coaches to stop at the bus stop at the top of the green and there be a shuttle bus available for those visitors that cannot walk to the exhibition.

**14. To consider joining Glos Constabulary Community Alert system:** It was agreed not to join this system as there is already an effective email Community Watch service locally.

**15. Any Other Business**

- The hedge at the bottom of Rag Hill needs trimming – the Clerk will contact the owner.

**16. Open Discussion:** No items were raised.

**17. Date of next Meeting:** Thursday 11<sup>th</sup> January 2018

There being no further business, the meeting closed at 9.55pm

\_\_\_\_\_Chairman

\_\_\_\_\_Date

**ACTIONS:**

The following actions were identified in the meeting. These do not form part of the minutes of the meeting and are only included here as a reminder of actions arising in the meeting. Related sub-sections from the meeting minutes, the action and the responsible councillor(s) are shown below:

| <b>Sub-section</b> | <b>Action</b>  | <b>Responsibility</b>                                |
|--------------------|--|--|
| <b>6.0</b>         | Find out if CDC Community Fund would contribute to new cemetery wall.  | <b>RT</b>  |
| <b>10.0</b>        | Replace roundabout<br>Look into CDC Community Fund for grass matting<br>Obtain quotes for annual safety inspection | <b>MScott</b><br><b>PI</b><br><b>PI</b>              |
| <b>11.0</b>        | Contact police re parking on the pavement<br>Contact resident re sand bag on pavement                              | <b>PI</b><br><b>PI</b>                               |
| <b>12.0</b>        | Carry out risk assessments<br>Registration of cemetery extension<br>Contact farmer re wall construction            | <b>MD &amp; MSayer</b><br><b>PI</b><br><b>MScott</b> |
| <b>13.0</b>        | Feedback bus comments to Fresh Air   | <b>PI</b>  |
| <b>15.0</b>        | Contact owner re hedge at bottom of Rag Hill   | <b>PI</b>  |