

QUENINGTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
9TH MARCH 2017 AT QUENINGTON VILLAGE HALL

Present: Cllr Michael Scott (Chairman), Cllr Don Downes, Cllr Michael Sayer, Cllr John Dooley, Cllr Serena Robinson, Cllr Maurice Denton, Cllr Janet Sallis, County/District Cllr Theodoulou, Penny Ibbotson (Clerk),

- 1. Apologies for absence:** All present.
- 2. Open discussion for 5 minutes:** It was suggested that the time limit for the open discussion was taken off the agenda as it is off putting to members of public. It was agreed that this would be removed from subsequent agendas.

Now that the telephone kiosk has been renovated, a decision is needed on its final use and it was suggested that it could be used to locate maps and local information. The BT notice needs to be removed and a new notice placed inside that informs that the kiosk is now owned by QPC.

- 3. Declaration of Interest on Items on the agenda:** None declared.
- 4. Minutes:** It was resolved to sign the minutes of the Parish Council meeting held on 12th January 2017 as a true and accurate record of the proceedings. The minutes were duly signed by the Chairman.
- 5. To discuss co-option of a new Councillor:** Janet Sallis has expressed an interest in becoming a Councillor and the Council was supportive of this. Don Downes proposed that Janet Sallis was co-opted onto Quenington Parish Council, Mike Scott seconded and all were in favour. Janet completed the Declaration of Acceptance of Office. The Clerk will forward further paperwork and background information.
- 6. To receive report from County & District Cllr Theodoulou:**
 GCC has agreed Council Tax rates as per last year with a 1.99% increase overall and a further 2% ring fenced for care for the elderly. GCC will also receive £6 million from Government for adult care but together with costs for care of vulnerable children, this costs GCC approx 60% of its annual budget. More money has been spent on road maintenance over the last year with the £120 million backlog being reduced to £80 million. GCC will be receiving an increased Government grant for schools but the way the finance is divided has changed and secondary schools will be receiving less money and primary school more.
 CDC has not increased the precept for the next year. Each District Councillor has been given £2,000 to support local schemes to commemorate the end of World War 1, so if there are any proposed events, Cllr Theodoulou can be contacted for financial support.

Question: When will the water leak and subsequent road damage near Meysey Hampton be repaired? This isn't in Cllr Theodoulou's area but he will contact the Councillor that covers Meysey Hampton.

Question: Why is it that some filled pot holes wash out again soon afterwards. Cllr Theodoulou advised that he had raised this with the Cabinet Member responsible and it seems that if the work is carried out when it is wet, the fill doesn't stay in. It is the contractor's responsibility to fill in the pot holes – please advise Cllr Theodoulou of any specific pot holes that need filling.

Work to carry out street lighting improvement in Quenington will soon be taking place – replacing old lights with LED lights, which use less energy and reduce light pollution.

7. Planning:

7.1 To consider the following applications:

17/00411/FUL Two storey rear extension at 6 The Green, Quenington: No objections.

17/00561/FUL Single storey rear extension at 5 Fowler's Hill, Quenington: No objections.

17/00733/TCNR Various tree work at Japonica Cottage, Springfield Rd, Quenington: No objections (email approval due to timescale)

7.2 To receive March 2017 Planning Report: The Fairford Neighbourhood Plan is open for consultation on the CDC website. The proposed housing opposite the school campus was raised as a concern due to the impact on traffic and parking outside the school and this comment is to be fed back to the consultation.

Application 16/03890/FUL at Coneygar Farm is still awaiting a decision due to CDC Heritage Dept concerns about the size of the proposed extension and a revised application has been suggested.

Application 16/04581/FUL regarding the installation of a telecommunications tower is also still awaiting a decision, CDC has suggested a revised application as the current application would be refused. Cllr Theodoulou will contact the applicant to find out progress. There seemed to be a lack of public awareness about this application when it was first submitted. According to the application, the Ernest Cook was approached for suitable land to host a tower and no response was given, it would be interesting to find out why.

8. Matters arising the previous meetings

8.1 Parking on the Green: The grass edges near the noticeboard are in a poor state, it would help to have improved drainage in this area – an assessment of existing drainage and what can be done to improve this will be made.

8.2 Mirror on Fowler's Hill: This has been fixed.

9. Finance:

9.1 To review and accept the March 2017 accounts: The accounts were approved.

9.2 To discuss purchase of dog bin for Mawley Rd: It was agreed to purchase a new dog bin, which would be installed near the stone stile on Mawley Road at a cost of £210 including installation. The work will be carried out by CDC.

9.3 To discuss donating towards new road signs for Honeycombe Leaze: A resident has complained to County Highways about the wrong spelling of Honeycombe Leaze on two road signs. Highways considers this work a low priority and has asked if QPC would consider funding it at a cost in the region of £150. After discussion it was agreed not to donate towards this work as the signs have been up for many years without complaint and there is only one complainant now, it is not a safety issue and funds are tight at the moment.

9.4 To discuss purchase of sign bracket for 'Funeral today' sign: A quote of £100 has been received for a frame for the Funeral Today sign to enable it to be hung on the cemetery gate on relevant days. It was felt that this was too much and the Council will look at other options.

9.5 To discuss membership of GAPTC at a cost of £145.83: It was agreed to continue membership of the Glos Association of Parish Councils as it provides useful advice and training.

9.6 To agree a new signatory for the bank account: It was agreed by all that Maurice Denton should be added as a signatory so that there are three Councillors available; the relevant forms will be completed. It was also agreed to investigate internet banking due to the closure of the Fairford branch of Lloyds Bank.

10. Cemetery

10.1 Timing and financing of dry stone wall construction around extension:

The February 2017 financial report on the cemetery extension purchase was reviewed. Costs to date are £20,119.58 which includes the initial land suitability assessment, planning fees, land purchase, registration and legal fees. Approx a further £23,000 is needed to construct a dry stone wall boundary, which must be started by January 2019 to comply with planning conditions. A large proportion of this can be raised from savings, precept over the next two financial years and burials income but QPC would be approx £6,000 short. It was agreed to apply for a Public Works Loan to enable the work to be completed in one go as interest on the loan over 5 years (approx £200) would be less than having to complete the work in two stages. The next stage is to prepare a specification for the work and gain three quotes, with the aim of starting work on site around July 2018.

10.2 Land registration of existing cemetery: There has been no luck in finding the original deeds for the existing cemetery and QPC has been quoted £1,500-£2,000 in legal fees for a new Deed to be prepared and registered. It was agreed not to pursue this at the moment due to the high costs of the cemetery extension.

10.3 To consider application for a heart shaped memorial: Approval was granted for this memorial application.

10.4 Moles: There are a number of mole hills in the current cemetery, a mole catcher is to be contacted.

11. Parish Plan: There has not yet been chance to carry out the review, the update of the Parish Plan will be launched at the Annual Parish Meeting.

12. Playground maintenance: Mike Scott has spoken to Godwin Pumps and they would be happy to repair the bearings for the roundabout but the roundabout would need to be lifted off first. The safety surface could be re levelled whilst the roundabout was removed and a cost will be sought for this. A check needs to be made on what repair is needed to the basketball/netball hoops.

13. Speeding:

13.1 Update on Speed indicator Device: The location and style of speed indicator device has been agreed but the grant funding cannot be released until the Parish Council has signed a legal agreement with GCC, however the legal agreement has not been finalised. A copy will be sent to the Clerk when it is ready.

13.2 Update on Community Speedwatch: Two Community Speedwatch sessions have taken place recently, one on Coneygar Road and one on Fairford Road with the results circulated. As a result of the initiative some written warnings have been sent out by the police and the presence of the volunteers did slow traffic down. It was felt that there needs to be more data collected before there can be analysis of the results as the current sample is too small.

14. Annual Parish Meeting: The Annual Parish Meeting is to be held on Thursday 4th May at 7.30pm in Quenington Village Hall. Invites will be sent out to local groups and organisations as per previous years.

15. Any Other Business:

15.1 To agree date for Village Spring Clean: This will be carried out on Saturday 8th April starting at 10am by the Village Hall. It was agreed that next year the event would take place in March before vegetation has started to grow.

15.2 Defibrillator Refresher training on Saturday 6th May: The free defibrillator training session is open to all residents and will run from 10-11am on Saturday 6th May.

15.2 Car Boot Sale dates: It was agreed that the 2017 car boot sales would be on the following Sundays: 9th April, 7th May, 4th June, 6th August, 3rd September & 1st October.

15.3 Quenington Fete: The fete will be held on Saturday 13th May and permission to use the Green for parking has been requested. It was agreed that the Green could be used for parking on this day.

16. Open discussion for 10 minutes:

There is a large pot hole near Pitham Bottom – care should be taken in this area.

The street sign for 'Fairford Road' is missing – CDC is to be contacted for a new sign.

17. Date of next Meetings:

Thursday 4th May– Annual Parish Meeting

Thursday 11th May – AGM and Council Meeting

There being no further business, the meeting closed at 10.00pm

_____Chairman

_____Date

ACTIONS:

The following actions were identified in the meeting. These do not form part of the minutes of the meeting and are only included here as a reminder of actions arising in the meeting. Related sub-sections from the meeting minutes, the action and the responsible councillor(s) are shown below:

Sub-section	Action	Responsibility
7.2	Respond to Fairford Neighbourhood Plan	PI
8.1	Look at drainage of Green	MD
9.2	Order dog bin for Mawley Road	PI
9.4	Look into frame for Funeral Today sign	MD/MSayer
9.6	Investigate Internet banking Add new bank signatory	PI MD
10.1	Obtain three quotes for cemetery wall	PI
10.4	Contact mole catcher	PI
11.0	Review Parish Plan	MScott/JD/DD
12.0	Look into repair of roundabout & basketball hoop Obtain quote for new roundabout safety surface	MScott PI
14.0	Send out invites to Annual Meeting	PI
15.1	Order Spring Clean kit	PI
16.0	Order new Fairford Road sign	PI