

QUENINGTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
13th SEPTEMBER 2018 AT QUENINGTON VILLAGE HALL

Present: Cllr Michael Scott (Chairman), Cllr Don Downes, Cllr Michael Sayer, Cllr John Dooley, Cllr Maurice Denton, Cllr Serena Robinson & Cllr Janet Sallis.

In attendance: Penny Ibbotson (Clerk) & County/District Cllr Theodoulou

- 1. Apologies for absence:** All present
- 2. Open discussion:** No items were raised.
- 3. Declaration of Interest on Items on the agenda:** None declared.
- 4. Minutes:** It was resolved to sign the minutes of the Parish Council meetings held on 12th July 2018 as a true and accurate record of the proceedings. The minutes were duly signed by the Chairman.
- 5. To receive report from County & District Cllr Ray Theodoulou:**

GCC: Progress is being made in the county with road maintenance and repairs, this work is now being carried out by Tarmac. Budgets are being prepared and it will be a tough budget for 19/20 due to the cost of child and adult care continuing to rise. The recent Council meeting focused on the Brexit debate.

CDC: Due to the success of the Chesterton application, CDC has reached Government targets for housing; this will make it more difficult for speculative developments to take place elsewhere in the district.

Fairford Airbase held a civic meeting to advise that a feasibility study is to be carried out on bringing approx 800 permanent staff to the base by 2022, this would result in about 2,000 people including families. The study will look at what facilities/services will need to be provided on the base to reduce stress on local infrastructure.
- 6. Planning:**
 - 6.1 To consider the following applications:** None received.
 - 6.2 To receive September 2018 Planning Report:** The report was reviewed; the Sunhill application for 20 dwellings was heard at committee on 12th September but QPC was not aware of the outcome. (post meeting note: the application was refused due to its isolated and unsustainable location)
- 7. Clerks Report:**
 - Construction of the new cemetery wall is well underway and most of the building stone has been delivered to site. The walling contractor has advised that a wire fence should be erected on the field side to protect the new wall from cattle. The contractor will be moving the existing gate posts and repairing a small collapse in the existing road wall so these will be an additional cost. There has been an anonymous donation of £500 towards the wall construction.
 - The proposed work to the cemetery trees has been approved by CDC and the work will be carried out during the week commencing 17th December.
 - The safety inspection of memorials in the current cemetery will be carried out on 6th November.
 - The Parish Plan questionnaire was circulated and we have 162 completed responses out of a possible 239 so a 67% response rate. The deadline for return was 31st August so there has not yet been time to collate the replies.
 - QPC has been approached by residents close to xylem with concerns about noise levels. Xylem has been contacted and the noise level measured in the car park on

6/8/18 was 42dB. A noise level of 35-40dB is acceptable outside a dwelling and a max of 45dB should be adhered to. Xylem will look into possible noise reduction of the fan and also reversing vehicles. The hedge is to be cut in September and Xylem has offered to arrange a regular resident visit to the factory to help with communication if this would be beneficial. It was agreed that the open visit would be a good idea.

- The owner of the trees opposite The Keepers has been contacted and they will arrange for the trees to be trimmed. As the trees are outside the Conservation Area no permission is needed unless any are covered by a TPO.
- Bromford has responded regarding the van parking at the top of the green and have said they will contact the resident about this.
- The new kerb to the green is to be jointly paid for by Highways and Cllr Ray Theodoulou's 'Local Highways' fund - no contribution is needed from Quenington Parish Council. The work is scheduled for this financial year, most likely in 2019.
- The damaged floor in the playground should be repaired in September.
- There have been problems with the council back up system, which was being carried out via the Village Hall wifi. It was agreed to purchase a local hard drive instead.
- Dog fouling and the exercising of dogs in private fields continues to be a problem. There is a local facebook page regarding this issue and QPC has been asked about advertising its regulations re dog fouling on this site. QPC doesn't have separate rules but follows the CDC regulations, which could be used instead.

8. Finance:

8.1 To review and accept the end of September 2018 accounts: The accounts were approved. £15,077.88 of the cemetery wall contract has been spent to date with £8,612.12 remaining.

9. Playground:

9.1 To consider quote of £680 for various works in playground following annual inspection: It was agreed to defer this work at the moment as it is for minor repairs with a low or very low risk value. Councillors will look to see if they can carry out some of the repairs. It was suggested that some kind of bird barrier is placed on top of the swing frame to reduce the amount of bird mess on the swing seats.

9.2 Repair of damaged fencing: This is to be carried out shortly (post meeting note: work completed on 14th Sept).

9.3 Monitoring of playground: A volunteer has come forward to carry out a regular check on the playground, they will then liaise with either Jan or Mike Sayer.

10. Parking on the Green: There are still ongoing problems with this, especially at the top end of the green. It was suggested that when there are sufficient funds available, a formal disabled space is created and some method of preventing other vehicles from parking in the area is used.

The fair is going to clash with the car boot sale, it would be helpful to know further in advance when the fair is arriving.

11. Footpath map: The Cotswold Conservation Board is offering funding and one of the objectives is to 'Provide Countryside Access Information'. It was agreed to apply for funding towards producing a leaflet of walks around Quenington.

12. Data Protection: To approve the following documents – General Privacy Notice, Staff/Cllr Privacy Notice, Data Protection Policy, Subject Access Request Policy: Item deferred to allow a more thorough read of the information.

13. Preparation of a Winter Action Plan: Mike Scott has liaised with local farmers and Tim Peachey is willing to co-ordinate who covers which roads. The snow ploughs haven't been serviced recently and this will be chased up, it would also be worth having a conversation with GCC as to what they expect and what help they can offer in the event of a heavy snowfall.

14. To discuss Community Fibre Partnership scheme: OpenReach has launched a Community Fibre Partnership agreement and a local resident has been collecting names of interested residents. QPC had concerns about the scheme as it claims that mobile phone signals will improve, which wouldn't be the case and also it would result in a lot of pavements being dug up to lay the new cables. It was felt that the current Fastershire speeds would be sufficient for most residents. QPC did not want to register for the scheme.

It was agreed to try and focus on improving the mobile phone signal, and the applicant for the recent mast applications is to be invited to a Council meeting to discuss how to move forward with this.

15. Any Other Business

- It was agreed that the resident could replace the small hawthorn that they planted near the notice board that had died recently.
- Jan attended a GAPTC training session recently that was very beneficial. Following information related to GDPR, she has set up a separate QPC email address rather than using her private email address.
- The upgrade to LED street lighting was meant to be completed by the end of August, this hasn't happened as the work is behind schedule.

16. Open discussion: No further items were raised.

17. Date of Next Meeting: Thursday 8th November 2018 at 8pm.

There being no further business, the meeting closed at 9.50pm

_____Chairman

_____Date

ACTIONS:

The following actions were identified in the meeting. These do not form part of the minutes of the meeting and are only included here as a reminder of actions arising in the meeting. Related sub-sections from the meeting minutes, the action and the responsible councillor(s) are shown below:

Sub-section	Action	Responsibility
7.0	Order new hard drive	MD
9.1	Visit playground to review repairs needed	MSc & DD
11.0	Apply for grant funding	PI
12.0	Review Data Protection documents	PI & MD
13.0	Liaise with GCC re snow plough maintenance	PI
14.0	Invite vodaphone to meeting	PI