

QUENINGTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
12th JULY 2018 AT QUENINGTON VILLAGE HALL

Present: Cllr Michael Scott (Chairman), Cllr Don Downes, Cllr Michael Sayer, Cllr John Dooley, Cllr Maurice Denton. **In attendance:** Penny Ibbotson (Clerk) & County/District Cllr Theodoulou (part), one member of public (part)

1. Apologies for absence: Cllr Serena Robinson & Cllr Janet Sallis

2. Open discussion: A member of public attended to raise a number of concerns:

- Greenview residents have been contacted by QPC about not parking on the green but village hall users also often park on the green, even when the car park is empty. QPC advised that when the hall is booked, hirers are asked to sign an agreement about not parking on the green and the comment will be fed back to the village hall committee. A suggestion was made to mark out car parking bays in the hall car park to encourage it to be used to capacity.
- A tractor is regularly parking on the pavement at the entrance to The Green cul de sac. It was agreed that the QPC will write to the resident concerned and ask them not to block the pavement.
- Dogs have regularly been seen in the playground, often as part of a family group using the facilities. QPC confirmed that there is a no dogs rule in this area and there is signage to advise of this, a request to respect this will be put in CHEQS magazine.

The member of public left the meeting.

The clerk advised of another complaint about a recent party in Mawley Road that went on until 2am. As this was a one off event, it is difficult for the Parish Council to offer any action and it was suggested that the police should have been called at the time.

3. Declaration of Interest on Items on the agenda: None declared.

4. Minutes: It was resolved to sign the minutes of the Parish Council meetings held on 10th May & 4th June 2018 as a true and accurate record of the proceedings. The minutes were duly signed by the Chairman.

5. To receive report from County & District Cllr Ray Theodoulou:

CDC: A special public meeting is to be held to discuss the Local Plan, large numbers are anticipated so it is to be held at the Baptist Church Hall in Cirencester. The Local Plan will show where the preferred areas of development are in the district.

There are discussions taking place about the possibility of the Cotswolds AONB becoming a National Park, this would make it more difficult to build in the current AONB so would put pressure on settlements such as Quenington that are on the edge.

GCC: The resignation of the Fire Chief has been a recent topic. The Green Party has put forward a motion to reduce the amount of verge cutting as it is adversely impacting on wildlife; it was felt that it was important to cut verges in rural areas where the roads are already narrow.

Planning: The proposed fishing lodge application has been permitted by Officer Delegation, QPC had objected but CDC felt that it would not be able to defend a motion to refuse it.

The work to the entrance to Williamstrip from Hatherop has been refused retrospective permission and there will be enforcement action to return it to its former state.

Highways: Some areas where vegetation needs to be cut back were mentioned: hedge on road to Donkeywell, shrub by Gospel corner and trees opposite The Keepers – the landowners are to be contacted to ask for the work to be carried out.

6. Planning:

6.1 To consider the following applications: None received.

6.2 To receive July 2018 Planning Report: The report was reviewed.

7. Clerks Report:

- The safety surface under the play equipment was installed at the end of May and the grant money has been received from GCC.
- One side of the double light on Snake Drive has been removed as requested.
- Bromford has been contacted re parking at the top of the Green but no response to date.
- The application for the approval of conditions on the cemetery extension planning application has been submitted, email approval of the wall sample and gate relocation has been sent. The tree work will be considered shortly.
- Following discussion re the asset register at the May AGM, the recommended practice for Parish Councils is a 'fixed asset valuation', which means the cost at acquisition is recorded and this stays constant throughout their life unless the asset is materially enhanced. This is the system currently being used by QPC.
- A start has been made on GDPR but there is still a lot to do on this. With respect to queries raised at the May meeting and Councillor rights for personal data protection, because you have accepted a public role, the following statement applies including the publication of the Register of Interests (taken from NALC GDPR document): *A councillor does not have a free choice to withhold their consent to the processing of their personal data in connection with the role they are performing in the council.* Similarly, as meetings are open to the public, the possibility of being filmed is not affected by GDPR.
- A local contractor has been asked to price for some maintenance jobs in the village: clearing ivy of the bus shelter and cutting back nearby shrubs, removing a dead shrub in the Green (near notice board), filling in a hole in the playground and strimming nettles in the cemetery extension area to give a working area to build the wall.
- The accounts are open for public inspection until the end of July.
- Lord St Aldwyn has given permission for the proposed edging to the Green, as the proposals are minor works there is no need to submit a formal application for Commons Land approval.

8. Finance:

8.1 To review and accept the end of July 2018 accounts: The accounts were approved. There will be large expenditures going out due to the cemetery extension wall so a close eye needs to be kept on budgets this year.

8.2 To agree cost for printing parish plan questionnaire (£100): The quote was approved.

8.3 To agree cost for various maintenance works in village (£150): The quote for the maintenance work listed in the Clerk Report was approved.

8.4 To agree cost for memorial inspection (£250): The quote was approved. Three months notice needs to be given before the inspection can be carried out, this will be carried out via the website, notice boards and CHEQS.

- 9. To approve Parish Plan questionnaire:** The third draft was reviewed and a number of changes agreed, following this the questionnaire was approved as ready for circulation. Councillors were willing to help distribute it around the village.
- 10. To approve revised Standing Orders (deferred from the May meeting):** Following clarification of the right to film meetings and with the deletion of the requirement to appoint a Data Protection Officer, the Standing Orders were approved.
- 11. To receive Annual Playground Inspection Report:** The annual inspection was carried out on 6th July and the report received today. It is a very thorough report, which needs closer reading but all of the items raised are classed as very low risk or low risk. A list of work needed will be prepared and quotes obtained.
- 12. Preparation of a Winter Action Plan and grit requirement for 2018/19:** The 2011 QPC Winter Action Plan has been located along with information from GCC and a sample Action Plan. A new Winter Action Plan will be put together based on this information and discussion with local farmers.
- It was agreed to order 100 bags of grit for storage at Donkeywell Farm, with some going to the Old Rectory at a later date. Mike Scott will try to source suitable containers for grit storage on Rag Hill.
- 13. Cemetery extension – wall contract:** The walling contractor is due to start in early August and as this is a large contract the Clerk asked for support in running this. A meeting with the contractor will be arranged for next week to check what is needed to be prepared ready for him to start work on site.
- 14. Consultations**
- 14.1 CDC consultation on Gambling <http://www.cotswold.gov.uk/about-the-council/having-your-say/consultations/>. No comments made.
- 14.2 Gloucestershire Minerals Local Plan https://gloucestershire-consult.objective.co.uk/portal/planning/mlp/glosmlp-publication/mlp_pub
No comments made.
- 14.3 CDC Consultation about Dog Fouling: QPC agreed with the CDC proposals, including the higher fine. Enforcement is the problem and more dog wardens are needed to carry this out.
- 15. Any Other Business**
- 15.1 GAPTC AGM – 21st July at Highnam
- 16. Open discussion:** No further items were raised.
- 17. Date of Next Meeting:** Thursday 13th September 2018 at 8pm.

There being no further business, the meeting closed at 10.00pm

_____Chairman

_____Date

ACTIONS:

The following actions were identified in the meeting. These do not form part of the minutes of the meeting and are only included here as a reminder of actions arising in the meeting. Related sub-sections from the meeting minutes, the action and the responsible councillor(s) are shown below:

Sub-section	Action	Responsibility
2.0	Contact village hall committee about parking issues Contact resident about not parking on pavement Put article in CHEQS about no dogs in playground	PI PI PI
5.0	Contact land owners about overgrown vegetation	PI
8.4	Publicise memorial inspection	PI
9.0	Prepare final draft of Parish Plan Questionnaire Circulate questionnaire	M Stranks DD, MD. MSayer
11.0	Review playground report and work required	PI/MScott
12.0	Prepare Winter Action Plan	MScott