

QUENINGTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
11TH MAY 2017 AT QUENINGTON VILLAGE HALL

Present: Cllr Michael Scott (Chairman), Cllr Don Downes, Cllr John Dooley, Cllr Maurice Denton & Cllr Janet Sallis

In attendance: County/District Cllr Theodoulou, Penny Ibbotson (Clerk), 2 members of public (part)

1. **Apologies for absence:** Cllr Michael Sayer & Cllr Serena Robinson
2. **Open discussion:** No items were raised.
3. **Declaration of Interest on Items on the agenda:** Don and John declared a personal interest in application 17/01318/FUL
4. **Minutes:** It was resolved to sign the minutes of the Parish Council meeting held on 9th March 2017 as a true and accurate record of the proceedings. The minutes were duly signed by the Chairman.
5. **To receive report from County & District Cllr Theodoulou:**
 Cotswold District Council is now in Purdah due to the upcoming General Election; the Annual Meeting when membership of committees is arranged, has been deferred until after the election. Lynden Stowe is stepping down as Chairman and is to be replaced by Mark Annett.
 Gloucestershire County Council is also in limbo and will be electing officers at the next meeting. Cllr Theodoulou is remaining as Deputy Leader and the new Chair is likely to be Shaun Parsons. Three new Cabinet members are joining GCC and the Conservatives now have a strong majority.

It was agreed by all to re-order the planning agenda as members of the public were in attendance for specific applications.

6. **Planning:**
 - 6.1 **To consider the following applications:**
17/01318/FUL Erection of single storey side and rear extension at 3 Fairford Road.
 The size of the extension footprint compared to the footprint of the existing property was raised but it was agreed to Support the Application. *(Don Downes & John Dooley did not take part in the decision due to personal interests)*
 - 6.3 **To discuss email regarding proposed felling of tree at Jakeman's, The Green**
 The background to the proposed felling was given: The insurance company dealing with 37 The Green is blaming the adjacent tree for causing instability in the foundations of the extension and has requested the tree to be felled. It had been understood by the owner that all of the trees at Jakemen's (including the tree adjacent to No. 37) were covered by a Tree Preservation Order but on further investigation it was found that this particular tree had been incorrectly mapped and as such had no TPO protection. The insurance company and owners of No 37 are putting pressure on the landowner to have the tree felled, he has offered to pollard the tree by 30% and reduce the canopy by 30% to lessen its potential impact on the property but this offer has been refused. CDC has been asked to protect the tree by a TPO but this has been refused. Cllr Theodoulou offered to contact the CDC Tree Officer to find out why a new TPO had been refused to be issued.

The Parish Council thanked the owner for explaining the situation and the difficult position he was in, the Council was in agreement that it would not like to see the tree felled but also understood that the owner could not be left in a position where he was liable for any subsequent damage. The area is outside of the Conservation Area so there is no protection from that either.

16/04581/FUL Installation of a telecommunication base station with 22.5m high lattice tower with 6 proposed antennas, 2 0.3m dishes, 6.5x6.5m concrete base, 2 cabinets, 1.8m high welded mesh fence and access gate at land parcel known as The Grandage.

It was agreed to Object to the application as the proposed design is not suitable for a sensitive location in an Area of Outstanding Natural Beauty and a Conservation Area. The Council is aware that alternative designs are available to camouflage the structure into its surroundings and these should be investigated.

6.2 To receive May 2017 Planning Report:

Application 16/03890/FUL (Conversion and extension of building at Coneygar Farm) was approved at CDC committee yesterday.

Fairford Town Council has circulated information regarding investigations it is making into CDC approval of the drainage scheme for the 120 house Bloor Homes development in Fairford to make other communities aware of the need to make sure proper procedures are followed with the approval of planning conditions.

Cllr Theodoulou advised that he had submitted an objection to the Fairford Neighbourhood Plan with respect to the proposed housing opposite the school campus; he doesn't think there should be any further development until all the necessary infrastructure is in place in the town. He is also concerned about a new road shown on the plan linking Leafield Rd and Hatherop Lane. QPC had also submitted concerns about this proposed development.

7. Matters arising the previous meetings

7.1 Parking on the Green – repair to edges: The edges of the green near the notice board are becoming increasingly damaged by cars driving over the grass. The drainage has been looked at but the road would need to be dug up to add new drains and this is unlikely to happen. It was agreed to arrange a meeting with the grass cutting contractor to discuss what could be done to improve the situation, possibly using plastic mesh to protect the grass. In the meantime it was suggested that whilst the sculpture exhibition is on, hazard tape is used to protect the damaged areas.

Cllr Theodoulou is meeting with the Highways Manager tomorrow and will raise the problem of the loose setts along the pavement in The Green.

7.2 Dog bin on Mawley Road: This has now been fitted.

7.3 Moles in cemetery: The original mole hills were flattened by grass cutting operations and no new hills have appeared in the existing cemetery. It was agreed to leave the moles in the extension area until the wall had been erected.

7.4 Fairford Road street sign: This has been ordered from CDC and will be fitted in due course.

The Welcome to Quenington signs have been fitted recently.

8. Finance:

8.1 To review and accept the end of March 2017 accounts: The accounts were approved. The balance in the current account is £11,171 and the Clerk will calculate how much can be transferred to the Cemetery Walls savings account.

8.2 To review and accept the May 2017 accounts: The accounts were approved.

8.3 Request for funding from Cotswold Citizen's Advice Bureau: It was agreed to donate £100 to Citizen's Advice.

9. Cemetery

9.1 Dry stone wall construction around extension: The tender has been sent out to three local dry stone walling contractors with a return date of 31st May.

9.2 Information from Thames Water: Thames Water has advised that there should be a 5m clearance from the water pipe that runs through the extension area; it was agreed that the exact line of the pipe needs to be located on site. Thought should be given to the proposed layout of the extension area.

10. Parish Plan: There has not yet been chance to carry out the review, a separate meeting will be arranged to consider the review and refresh of the plan. It was suggested that an item for public consultation should be views regarding the annual fair.

11. Playground maintenance: Work on repairing the fencing started today. One quote has been received for replacing the rubber safety surface around the roundabout, which is £4,649. QPC has the grant of £1,000 from GCC Active Together but as this price is rather high, further quotes will be sought.

The grass cutting contractor has advised that there was a lot of broken glass in the playground which they cleared up before cutting the grass.

12. Speeding: The agreement between GCC and QPC to use a vehicle activated sign on the public highway was signed by the Chair and Vice Chair. This document will be returned to GCC and hopefully this is the final hurdle before funding is released to purchase a second smily SID sign.

The Community Speedwatch scheme is still being successfully run in Quenington and Honeycombe Leaze but some other parishes have had to cancel monitoring sessions due to a lack of volunteers.

13. To discuss use of the telephone kiosk: Various options were discussed and it was agreed to use the kiosk to give information about the history of Quenington, possibly with a map to use as a history trail. The shelving might need to be modified to allow for some information boards.

14. To receive report from Clerk's Training: The report had been circulated prior to the meeting and there will be few minor changes to the agenda format as a result of the update. GAPTC recommend registering with the ICO (Information Commissioner's Office), this requirement was queried so further investigation will be carried out.

15. Any Other Business: The Chairman has circulated information from the recent Parish Cluster Meeting regarding speeding in the community, there are two useful sources: GRCC Cars Toolkit and Gloucestershire Road Safety Partnership Community Hub.

16. Open discussion for 10 minutes: No items were raised.

17. Date of next Meeting: Thursday 1st June at 8pm

There being no further business, the meeting closed at 9.35pm

_____Chairman

_____Date

ACTIONS:

The following actions were identified in the meeting. These do not form part of the minutes of the meeting and are only included here as a reminder of actions arising in the meeting. Related sub-sections from the meeting minutes, the action and the responsible councillor(s) are shown below:

Sub-section	Action	Responsibility
7.1	Arrange meeting to discuss repair of Green	MScott
9.2	Locate water pipe in cemetery extension	PI
10.0	Arrange meeting re Parish Plan	PI
11.0	Obtain further quotes for safety surfacing	PI
13.0	Source info on Quenington history for display in kiosk	JS
14.0	Check ICO requirement	PI