

QUENINGTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
14 MARCH 2019 AT QUENINGTON VILLAGE HALL

Present: Cllr Michael Scott (Chairman), Cllr Don Downes, Cllr Michael Sayer, Cllr John Dooley & Cllr Janet Sallis.

In attendance: Cllr Theodoulou, Rev Partington, Anne Willis, Penny Ibbotson (Clerk)

1. Apologies for absence: All present.

2. Open discussion: No items were raised.

3. Declaration of Interest on Items on the agenda: None declared.

4. To consider candidates for the two vacancies on the parish Council which may be filled by co-option: It was agreed by all that Anne Willis should be co-opted onto Quenington Parish Council and Anne signed the Acceptance of Office form. The co-option will last until 2nd May elections, when all existing Councillors have to stand down and be re-nominated for election.

5. Discussion with Rev Partington: Rev Partington thanked the Council for the invitation and reminded that the Church is part of the village and is there for everyone.

5.1 Grass Cutting: The Churchyard around St Swithin's Church is officially Closed and all burials now take place in Quenington Cemetery, run by the Parish Council. Unfortunately, the PCC is struggling financially and would like to discuss the possibility of sharing the cost of the grass cutting with QPC in the future. The current annual charge for grass cutting is £1,200 per year and the existing grass cutter is happy to continue with the work. QPC will review its budget commitments and report back to the PCC.

5.2 Consecration: The PCC has sent useful information regarding the process of Consecration of Cemeteries to QPC. Council cemeteries do not have to be Consecrated; it was assumed that the existing Cemetery was Consecrated but no evidence has been found either way. If Consecration does take place, there is a legal requirement to have an area of the Cemetery that is unconsecrated for the burial of other Faiths. Consecration involves applying to the Bishop of Gloucester for a Petition for Consecration. QPC will discuss Consecration at a meeting arranged specifically to discuss planning of the cemetery extension (13th June) and report back to PCC.

Rev Partington left the meeting.

6. To receive report from County & District Cllr Ray Theodoulou: Councillor Theodoulou reported that there was funding available in a Youth Activities pot; it was thought that this could be used for the proposed new goal posts in Quenington playground but unfortunately the money is not for the purchase of equipment. The CDC budget has increased by 2% and bills were sent out today. GCC budget has increased by 4.99%, 2% of which is for adult care. There is more money going into roads so please report any problems to the Clerk to pass on to Cllr Theodoulou; a pot hole outside Knight's Gate was reported. QPC mentioned the poor workmanship of the recent work to edge the Green, the soil wasn't levelled properly and the mortar used to fix the kerbstones is variable in quality.

The route proposed by GCC for the A419 'Missing Link' has been accepted by Highways England, the next stage is to carry out various consultations.

Cllr Theodoulou left the meeting.

7. Minutes: It was resolved to sign the minutes of the Parish Council meeting held on 10th January 2019 as a true and accurate record of the proceedings. The minutes were duly signed by the Chairman

8. Planning:

8.1 To consider the following applications:

19/00665/FUL Erection of two storey rear extension at 4 Spring Gardens, Quenington
NO OBJECTIONS

8.2 To receive the March 2019 Planning Report: The report was reviewed. The Cotswold Compost Company has submitted an appeal against the refusal of the erection of 20 dwellings at Sunhill.

9. Clerks Report:

- The Ernest Cook Trust has agreed to donate £125 towards printing of the proposed footpath leaflets and a grant application for design costs has been resubmitted to the Cotswold Conservation Board.
- The remaining tree work for the cemetery extension is to take place on 25th April and will cost £270 so is well within the budget agreed at the last meeting. When this work has been completed, the area under the trees needs to be raked and tidied up; the grave digger has been dumping subsoil under the trees and I will ask for this to stop so that we can keep the area looking smarter. There will need to be discussion as to how this area is to be managed as it is not available for burials due to the water pipe.
- The internal audit is to be carried out by GAPTC on Thursday 18th April.
- A shield has now been fixed to the Snake Drive light and this has helped residents.
- The granite kerb has been installed along the edge of the Green and the pot holes repaired. Unfortunately, people immediately started parking cars on the new work and have caused ruts and damage already; temporary fencing has been erected while the grass establishes.
- There has been a report of antisocial behaviour in the playground, this has been reported to the police and a request made for patrols at the weekends.
- Following the review of the Parish Plan results a draft 2020-2025 Action Plan will be produced for residents to have a chance to comment on – via the website, coffee mornings and Annual Village Meeting.
- The Spring Clean is this Saturday (16th March) meeting outside the Village Hall.
- Nomination packs are available for anyone wishing to stand again as Councillor.

10. Finance:

10.1 To review and accept the March 2019 accounts: The accounts were approved.

10.2 To review the 2019/2020 budget: £250 of the proposed 19/20 budget had not been allocated; it was agreed to put this in the 'Miscellaneous' category. There may need to be a new row added in the future for Churchyard grass cutting.

10.3 To agree membership of GAPTC at a cost of £147.83: It was agreed to remain as members of GAPTC as it is a useful support service.

10.4 To agree payment of £100 for the Village Emergency Telephone System: It was agreed to continue with this service; it should be re advertised to remind residents of the emergency number (610210) and when it can be used.

10.5 To confirm appointment of fencing contractor to erect fence around cemetery wall: Three quotes were received and it was agreed to accept the lowest quote (£398.82) from Martyn Adams. If the fence cannot be erected before the cattle are turned out, it might be necessary to erect temporary electrical fencing.

11. Cemetery.

11.1 To discuss layout of cemetery extension: A draft plan had been prepared but as there are a lot of issues to discuss it was agreed to hold a separate meeting on 13th June to focus on the cemetery.

11.2 To review responses to memorial inspection report and next action regarding unstable memorials: There have only been three responses (out of 12) from relatives regarding unstable memorials, luckily one is regarding the Priority One memorial deemed the most risk. As there are no records available for these memorials, contact can only be made via notices in the cemetery and in CHEQS. If no contact is made, it may be necessary to lay some of the unsafe memorials against the wall – this will be re advertised to try and receive further responses from relatives.

12. Highways Matters.

12.1 Winter Action Plan and grit bin locations: The text is complete for the Action Plan but the snow clearance map is outstanding – Mike Scott will prepare this. A map of grit bin locations has been produced; it was suggested that the GCC bin numbers were added.

12.2 Access to Green for permitted parking events: Now that there is a kerb along the lower edge of the Green, the preferred access for approved parking events needs to be agreed. Don will assess this when setting up the April Car Boot Sale and report back.

13. Annual Village Meeting on Thursday 25th April: The meeting starts at 7.30pm in Quenington Village Hall, an agenda will be produced nearer the time.

14. Open Discussion: It was reported that research has been carried out into the allotments in Hatherop; there is no Association running the allotments but hirers liaise direct to ECT. It is thought that there are 4 plots available.

15. Date of Next Parish Council Meeting. Thursday 9th May 2019.

There being no further business, the meeting closed at 10.00pm.

_____ Chairman

_____ Date

ACTIONS:

The following actions were identified in the meeting. These do not form part of the minutes of the meeting and are only included here as a reminder of actions arising in the meeting. Related sub-sections from the meeting minutes, the action and the responsible councillor(s) are shown below:

Sub-section	Action	Responsibility
9.0	Complete draft Parish Plan Action Plan	PI
11.1	Meeting to discuss cemetery extension on 13 th June.	All
11.2	Re-advertise unstable memorials	PI
12.1	Confirm snow clearance routes Record grit bin numbers	M Scott PI
12.2	Agree access point for vehicles onto the Green	DD
13.0	Agenda for Annual Meeting and send invites	PI