

QUENINGTON PARISH COUNCIL

POLICY ON DONATIONS

1. Introduction

- 1.1 The Council often receives requests for grants and donations from a variety of organisations, and this policy document sets out the framework in which such requests should be considered, and approved or otherwise by the Council.

2. Background and Principles

- 2.1 Any grants donations approved by the Council are funded directly from the parish precept.
- 2.2 On occasions, the Council receives monies from other sources, with the intention that this should be allocated to specific projects determined by the Parish Council. Such funds are ring fenced for that purpose, and are not subject to the policy below.

3. Policy

- 3.1 Any grant or donation approved by the Parish Council must be of demonstrable benefit to the parish or parishioners, or support the work of the Council.
- 3.2 The council shall not make donations to charities or charitable groups, unless there is a specific reason by which the parish or a substantial number of parishioners are affected.
- 3.3 Grants will not be made to fund political or religious activities.
- 3.4 Funding of individuals will not be permitted.
- 3.5 The Parish Council will determine each year the value of a small fund to be made available for donations, which shall be included in the precept calculation.
- 3.6 There shall be no obligation on the Council to disburse this amount during the year, although any unused funds should be taken into account in determining the following year's level.
- 3.7 Applications must be submitted in writing or arise as the result of some other documented event (eg minutes of meetings). These should include a description and costings for the project or activity towards which the donation is required, and address the funding levels already achieved and other funding options being pursued.
- 3.8 All applications will be considered on their merits, but no donation shall exceed £250.00. All decisions made by the Council will be minuted accordingly.